



Application Checklist

1. Attend a Parent Group Tour: Tours are held once each month, from 9:30-11:30 AM. The tours allow parents to meet with the Head of School, the Director of Admission and teachers. Fundamental principles of the Montessori method and the philosophy of Oak Meadow are shared. Montessori materials are on display for parents to view. While touring the school you will have the opportunity to observe children in their classrooms during their workday. Following the tour is a question and answer session. Please call the Director of Admission at (978) 486-9874, ext. 226 to register for a tour. It is recommended that parents attend the tour without their children.
2. Application: A child will be considered for admission and placed in the applicant pool upon receipt of the completed application form and the non-refundable \$75.00 application fee. Oak Meadow Montessori School does not discriminate in admission, financial aid, administration of its educational policies and employment practices on the basis of race, color, national or ethnic origin, sex, sexual orientation, marital status, or status as a qualified handicapped individual.
3. Transcripts and Evaluations: Parents of a child who is transferring from another school seeking admission into Oak Meadow Montessori School must request an official copy of the child's complete transcripts from all previous schools. Further, parents are responsible for arranging for all neuropsychological evaluation reports to be sent to Oak Meadow.
4. AISNE Evaluation: Parents are responsible for submitting the Association of Independent Schools of New England Student Evaluation form to your child's current teacher or day care provider, when applicable. Please send the form to Oak Meadow when it is completed.
5. Children's House Student Interview: After the application and fee have been submitted, the parent calls the Director of Admission to schedule a parent and student interview. This is a 45 minute observational interview and tour of the school. Please note that children are eligible for admission the year in which he/she turns three years old by September first.
6. Parent Interview for Elementary and Middle School Applicants: After the application and fee have been submitted, the parent calls to schedule a meeting with the Director of Admission. This 45 minute meeting is an opportunity for the parent to share important aspects of his/her child with the Director of Admission as well as learn more about Oak Meadow Montessori School.
7. Classroom Visit for Elementary and Middle School Applicants: Once transcripts and evaluations have been submitted and after the parent interview, the classroom visit is scheduled for the prospective student. Lower Elementary applicants (Grades 1, 2, and 3) spend a morning in a Lower Elementary classroom. Upper Elementary applicants (Grades 4, 5 and 6) and Middle School applicants (Grades 7 and 8) spend a full day in the Upper Elementary or Middle School.
8. Admission to Oak Meadow Montessori School: Before new students are accepted, children who are currently enrolled at Oak Meadow Montessori School are given the opportunity to continue their education at the School for the succeeding year. Accordingly, admission of new students into the School is subject to the availability of space, as well as a determination by the Admissions Committee that the School can meet the needs of the child.
9. Notification of Decision: Parents who have applied on behalf of their child for admission as a new student into the Oak Meadow Montessori School will be notified of the applicant status beginning in the month of March preceding the school year for which admission is sought. Admission notification continues throughout the spring. Parents will be notified that their child has been granted admission via a letter and enrollment contract. Parents must return the enrollment contract, deposit, and applicable tuition within two weeks of the date notice is received or risk forfeiting their child's admission.